



For the week of: \_\_\_\_\_

**Activity:** Count the number of “standard time slots” (e.g. 15 minute time slots) used. Add your “squeeze-ins” ONLY if they are not already accounted for on your scheduling system.

		Number of Standard Time Slots (e.g. 15 min)						
Data Type		Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Provider 1	Appointments Booked							
	+ Squeeze in Appointments							
	- No-Show Appointments							
	=Activity							
Provider 2	Appointments Booked							
	+ Squeeze in Appointments							
	- No-Show Appointments							
	=Activity							
Provider 3	Appointments Booked							
	+ Squeeze in Appointments							
	- No-Show Appointments							
	=Activity							
Provider 4	Appointments Booked							
	+ Squeeze in Appointments							
	- No-Show Appointments							
	=Activity							

